



## CITY OF SHELTON, WASHINGTON - CITY COUNCIL

City Council Meeting Minutes  
November 2, 2021 – 6:00 p.m.  
Virtual Platform

### **COUNCILMEMBERS AND PERSONNEL**

#### Councilmembers:

Mayor Kevin Dorcy  
Deputy Mayor Deidre Peterson  
James Boad  
Megan Fiess  
Kathy McDowell  
Eric Onisko  
Joe Schmit

#### Personnel:

City Manager Jeff Niten  
City Clerk Donna Nault  
City Engineer Ken Gil

### **CALL TO ORDER**

Call to Order – 6:01 p.m.  
Pledge of Allegiance – Councilmember Schmit  
Roll Call: City Clerk Nault – All present

### **LATE CHANGES TO THE AGENDA**

None

*Mayor Dorcy – The public is able to make comments during the Public Comment period, as well as on any items listed on the business or the action agendas. When making a public comment you will need to state your full name and whether you reside within City limits, within Mason County or reside elsewhere. There are three options for the public to participate in the meeting: (1) join the Zoom meeting by clicking the link on the city's website, (2) email [jeff.niten@sheltonwa.gov](mailto:jeff.niten@sheltonwa.gov), or (3) by calling City Manager Jeff Niten at (360) 432-5105.*

### **CITY COUNCIL REPORTS**

None

### **CONSENT AGENDA**

1. Voucher number 106162 in the total amount of \$12,225.37
2. Vouchers numbered 106170 through 106216 in the total amount of \$235,089.99
3. Vouchers numbered 106237 through 106273 in the total amount of \$50,607.06
4. Payroll Warrants numbered 3900 through 3902 and 7663 through 7704 and 7705 through 7813. Warrants 105828 through 105848 and 106033 in the amount of \$805,137.82
5. Payroll Warrants numbered 3903 and 3904 and 7814 through 7856 and 7857 through 7964. Warrants 106092 through 106112 in the amount of \$822,779.24
6. Minutes:
  - Study Session of August 24, 2021
  - Business Meeting of September 7, 2021
  - Study Session of September 14, 2021

A motion was made by Councilmember McDowell and seconded by Councilmember Onisko to approve the consent agenda as publish. Passed.

## **GENERAL PUBLIC COMMENT**

Dean Jewett

## **BUSINESS AGENDA**

1. Resolution No. 1216-1021 & Resolution No. 1217-1021 Olympic Region Local Programs Project Administration Agreements (PAA) – Presented by City Engineer Ken Gill

City Engineer Gill provided an overview of the projects and funding sources. No discussion. No public comment.

A motion was made by Deputy Mayor Peterson and seconded by Councilmember Onisko to forward Resolution No. 1216-1021 and Resolution No. 1217-1021 to the action agenda on November 16, 2021. Passed.

2. Resolution No. 1218-1021 Transpo Group On-Call Contract and Work Order Amendment No. 2 – Presented by City Engineer Ken Gill

City Engineer Gill discussed a contract term extension and changes to a city parking lot design. Discussion followed. No public comment.

A motion was made by Councilmember Onisko and seconded by Councilmember Boad to forward Resolution No. 1218-1021 to the action agenda on November 16, 2021. Passed.

## **ACTION AGENDA**

1. Ordinance No. 1977-0921 Homeless Encampment – Presented by City Manager Jeff Niten

City Manager Niten reviewed updates to the ordinance. Discussion followed. Public comment: Julianne Gail. City Clerk Nault provided the second reading of Ordinance No. 1977-0921.

A motion was made by Councilmember Schmit and seconded by Councilmember Fiess to adopt Ordinance No. 1977-0921. Passed. Ayes: Mayor Dorcy, Deputy Mayor Peterson, Councilmember Boad, Councilmember Fiess, Councilmember Schmit. Opposed: Councilmember McDowell and Councilmember Onisko.

2. Prosecution Services Contact – Presented by City Manager Jeff Niten

City Manager Niten reviewed the contract, RFP process and selection of Younglove and Coker, PLLC. No discussion. No public comments.

A motion was made by Deputy Mayor Peterson and seconded by Councilmember Schmit to approve the agreement for prosecution services as presented. Passed.

3. WSP Latecomers Agreement Cancellation – Presented by City Manager Jeff Niten

City Manager Niten discussed the agreement and economic development opportunities. Discussion followed. No public comment.

A motion was made by Deputy Mayor Peterson and seconded by Councilmember Onisko to approve the agreement as presented. Passed.

**ADMINISTRATION REPORT – City Manager Jeff Niten**

- Installation of audio visual equipment in the courtroom
- Grant Funding – Therapeutic Court
- Community Halloween events
- SPD – New Hire Police Officer
- C Street landfill cleanup
- Review of Looking Ahead

**NEW ITEMS FOR DISCUSSION**

None

**ANNOUNCEMENT OF NEXT MEETING**

Study Session – November 9, 2021 at 6:00 p.m.

Council Meeting – November 16, 2021 at 6:00 p.m.

**MEETING ADJOURN**

Mayor Dorcy adjourned the meeting at 6:40 p.m.

  
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Mayor Eric Dorcy

  
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City Clerk Donna Nault